

St Luke's with the Church of the Holy Spirit, Burpham.

MINUTES OF THE ANNUAL VESTRY MEETING held on Sunday 24th April 2022

Present: Rev. Jo Levasier (chair), Jane and David Agg, Nigel Cooper, Mike and Claire Pocock, Sue Denton, Liz Hall, Joan and Robert Gibbons, Sandy and Martin Jones, Jean Gould, Debbie Smith, Sophia Shaverin, Lisa Scott, Val Toose, Alistair and Elodie Barry, Elizabeth Smith, Jennifer Galloway, Vik and Barbie Howarth, Trish Collins, Jean Davy, Roger and Carol Salter, Evelyn Browne, Michael Pike, Henry and Vivian Spyvee, Martin and Tricia Vodden, Lewis Williams, Gillian Wood, Hilda Nethercott, Ann Thirkettle, Jasmine Runnacles, Janet Robins and Rex Thorpe.

Apologies for absence were received from: Ann and Roy Wigmore.

1. Appointment of a Secretary

Rex Thorpe was asked by the meeting to act as secretary.

2. The minutes of the 2021 meeting were accepted as published.

3. Election of Churchwardens

Lewis Williams was re-elected having been nominated by Elodie Barry and seconded by Martin Jones.

THE ANNUAL PAROCHIAL CHURCH MEETING held on Sunday 24th April 2022

Present: Rev. Jo Levasier (chair), Jane and David Agg, Nigel Cooper, Mike and Claire Pocock, Sue Denton, Liz Hall, Joan and Robert Gibbons, Sandy and Martin Jones, Jean Gould, Debbie Smith, Sophia Shaverin, Lisa Scott, Val Toose, Alistair and Elodie Barry, Elizabeth Smith, Jennifer Galloway, Vik and Barbie Howarth, Trish Collins, Jean Davy, Roger and Carol Salter, Evelyn Browne, Michael Pike, Henry and Vivian Spyvee, Martin and Tricia Vodden, Lewis Williams, Gillian Wood, Hilda Nethercott, Ann Thirkettle, Jasmine Runnacles, Janet Robins and Rex Thorpe.

Apologies for absence were received from: Ann and Roy Wigmore.

Minutes

The minutes of the 2021 meeting were accepted as published.

Report on Electoral Roll

The report had been published in advance. The meeting was informed that membership had dropped from one hundred and thirty in 2021 to one hundred and ten in 2022.

Burpham Church Review; highlights from 2021

Jo Levasier reminded the meeting of the PCC Report (including the report on the Deanery Synod and the report on safeguarding) and the Report on Fabric and Goods that had been published on the church website in advance of the meeting. She also informed the meeting that there had been presentations in the sermons given at the services before the APCM which has celebrated events during the year, the renewal of activities as restrictions relating to the pandemic have been relaxed and new initiatives taken. She also reported that the Church Disciplinary Measure process that had suspended James' ministry had not yet concluded and that there was no additional information she was able to share with the church.

The church has restarted services on site and other in-person activities. Jo thanked all those who have responded to requests to fill rotas etc. She mentioned that the PCC had asked UCAN to do a report on administration at Burpham Church. The report was not all easy reading but has, for example, pointed the way forward to improve teamwork and improve HR arrangements. Jo thanked the PCC for being very supportive over the last difficult year.

Jo went on to report that Nicky Geraghty had taken over leadership of Caterpillar Café from the Mitchells, that an Alpha course had been run, with a Guilford-wide youth Alpha planned. The first community event, as restrictions eased, was outdoor fireworks. A new idea was Carols on the Park which was a big success with over a hundred people attending. The church had remade contact with Burpham Primary School and had hosted two Christingle services for the School; Nicky was reported to be now making weekly visits.

The PCC held two 'away days' and had reaffirmed the mission statement of the church; we are a church ministering to our parish. Jo finished by thanking everyone present for their contributions to the family that is Burpham Church.

Overview of Financial Information

Martin Jones presented the highlights of the financial report. He explained that by code of practice the written accounts have to be presented in a formal and difficult to understand format. He summarized the accounts in a simpler form as follows:

The church's income for 2021 was £150k (+ an exceptional gift of £74k) with expenditure of £190k. The balance sheet showed that the church had reserves of £430k.

Martin then showed four-year trends. Income, excluding the exceptional gift, had been slowly declining. Expenditure had been broadly flat but with the fraction going on the parish share rising from 39%-46%.

Jo thanked Martin for the huge amount of work required to keep the PCC's accounts straight.

Opportunity for Questions

No questions were asked.

Resolution to accept the PCC's Annual Report and 2021 accounts

The report and accounts were unanimously accepted.

Election of a Deanery Synod Lay Representative

No nominations were made.

Election of Lay Members of the PCC (vacancies for 3 years)

Three nominations were received:

Robert Gibbons, proposed by Ann Wigmore and seconded by Jane Agg.

Sophia Shaverin, proposed by Nicky Geraghty and seconded by Jane Agg.

Carmen Janse van Rensburg, proposed by Lewis Williams and seconded by Yvonne Williams.

The number of nominations not exceeding the number of vacancies, the above three were declared elected.

Re-appointment of independent financial examiner.

The reappointment of Andrew Wye was proposed by Martin Jones and the meeting unanimously agreed.

Opportunity for Questions

No questions were asked.

Minister's Further Remarks

Jo thanked every church member for the hidden things have been done for each other and the church. Jo also thanked Darlene and Jasmine for their ministry at services and for their visiting, the occasional preachers for their contributions to services, Nicky and Jane for their youth work and with Hope Spaces. Joan Gibbons was thanked for running the prayer chain, the Growth Group leaders for their time and care, Lisa and Marcelle for their work in the office. Those who contribute to the music at services were thanked especially those who lead: Robert Gibbons (9.15), Elodie Barry (10.45) and Claire Pocock (special occasions). Valerie Boon (BurphamTimes) and Janet Robbins (Drop In) were thanked for their continued dedication. Those serving as trustees to the Pre-school were thanked along with Michael Pike for his help with technical matters. The PCC was thanked for its efforts and positivity with those taking special responsibility mentioned by name: Ann Wigmore for safeguarding and Rex Thorpe as secretary H&S advisor. Jo informed the meeting that Jean Davy is stepping down from PCC to concentrate on the very many other ways in which she contributes does so much. Jo also thanked the Leadership Team for their support and work for the church: Martin Jones (treasurer), Mike Pocock (assistant warden) and Lewis Williams (churchwarden). Grace Luke was thanked for all her contributions, including preparing the lunch that followed the

meeting.

Church Warden's Thanks

Lewis Williams thanked Jo for her excellent ministry in a very difficult year and the whole Levasier family for supporting her.